



CITY OF WOOD DALE

PUBLIC NOTICE

IN ACCORDANCE WITH THE STATUTES OF THE STATE OF ILLINOIS AND THE ORDINANCES OF THE CITY OF WOOD DALE, NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL WILL CONTINUE ITS REGULAR STANDING COMMITTEE MEETINGS AT 7:30 P.M. ON THURSDAY, APRIL 11, 2019 IN THE COUNCIL CHAMBERS OF THE CITY HALL, 404 NORTH WOOD DALE ROAD, WOOD DALE, ILLINOIS, FOR THE PURPOSES SET FORTH IN THE FOLLOWING AGENDAS:

STANDING COMMITTEES
OF THE
CITY OF WOOD DALE, ILLINOIS
APRIL 11, 2019

- I. PUBLIC HEALTH, SAFETY, JUDICIARY & ETHICS COMMITTEE**
 - A. Call to Order
 - B. Roll Call
 - C. Approval of Minutes of Meeting
 - i. March 28, 2019 Public Health, Safety, Judiciary & Ethics Committee Minutes
 - D. Report and Recommendation
 - i. Approval of Purchase of a Livescan System in an Amount Not to Exceed \$17,380 from iTouch Biometrics
 - E. Items to be Considered at Future Meetings
 - i. Mutual Aid Program – May/June
 - ii. Squad Purchases – May/June
 - F. Adjournment

- II. PUBLIC WORKS COMMITTEE**
 - A. Call to Order
 - B. Roll Call
 - C. Approval of Minutes of Meeting
 - i. March 28, 2019 Public Works Committee Minutes

D. Report and Recommendation

- i. Approval of a Contract between the City of Wood Dale and Dahm Enterprises for the FY 2019-2022 Beneficial Reuse Project in a Not to Exceed Amount of \$127,960
- ii. Approval of Contract with Clarke for Environmental Mosquito Management for the Next 3 Years at a Cost per Year of \$47,300

E. Items to be Considered at Future Meetings

- i. Yard Drainage Not For Profit – May/June
- ii. Senior Grass Program – May/June

F. Adjournment

POSTED IN CITY HALL ON APRIL 5, 2019 AT 4:00 PM



PUBLIC HEALTH, SAFETY, JUDICIARY & ETHICS
COMMITTEE MINUTES

Committee Date: March 28, 2019
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods
Absent: Ald. R. Wesley
Also Present: Mayor Pulice, Treasurer Porch, Chief Vesta, and Matt York
Meeting Convened at: 8:16 p.m.

APPROVAL OF THE MINUTES:

The minutes of the February 28, 2019 meeting were approved as presented.

REPORT AND RECOMMENDATION:

REQUEST FOR LIQUOR LICENSE HOURS REVISIONS

DISCUSSION:

Chief Vesta discussed two issues regarding the Liquor License hours portion of the code. The first issue is the Class RVG (Restaurant with Video Gaming) license was added in 2017, that class was not added to the section that deals with the permitted hours of liquor sales.

Due to the original intent that the Class RVG was a slight modification to the Class R license to permit gaming, staff believes it was the intent to have the liquor license hours be the same as the Class R license. Now that the City Council has approved the first Class RVG licenses, this needs to be clarified.

According to City Code, the hours for Class R are currently:

Monday: From six o'clock (6:00) A.M. until one o'clock (1:00) A.M. the following day;
Tuesday: From six o'clock (6:00) A.M. until one o'clock (1:00) A.M. the following day;
Wednesday: From six o'clock (6:00) A.M. until one o'clock (1:00) A.M. the following day;
Thursday: From six o'clock (6:00) A.M. until one o'clock (1:00) A.M. the following day;
Friday: From six o'clock (6:00) A.M. until two o'clock (2:00) A.M. the following day;
Saturday: From six o'clock (6:00) A.M. until two o'clock (2:00) A.M. the following day;
Sunday: From twelve o'clock (12:00) noon until one o'clock (1:00) A.M. the following day.



If the liquor commissioner has given the licensee permission, wine or alcoholic beverages may be sold with meals commencing at ten o'clock (10:00) A.M. on Sunday.

Staff recommends that Class RVG be added to the above license hours.

The second issue is one of the current establishments that offers a full service menu and bar has contacted the City and requested that the permitted hours of operation be adjusted on Sundays to begin at 11:00am, rather than 12:00pm. During several months of the year, their patrons arrive earlier than 12:00pm to watch sporting events that begin at that time.

Staff would be in support of adding similar language to the class A and A-R licenses, that would allow the liquor commissioner to give the licensee permission to sell wine or alcoholic beverages at locations commencing at eleven o'clock (11:00) A.M. on Sunday.

After some discussion and clarification that no additional fee would be assessed for the additional hour granted on Sundays for A, A-R, R and RVG Liquor Licenses it was determined that the hours in the code should change from 12:00 pm Sunday to 11:00am.

VOTE:

Ald. E Wesley made a motion, seconded by Ald. Jakab, to approve a request for Liquor License Hours Revisions.

A roll call vote was taken, with the following results:

Ayes: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley and Woods
Nays: None
Abstained: None
Motion: Carried

ITEMS TO BE CONSIDERED AT FUTURE MEETINGS:

I. SQUAD PURCHASES – SPRING

ADJOURNMENT:

The meeting adjourned at 7:39 p.m.

Minutes taken by Amanda Melone



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 11, 2019
Subject: Livescan machine purchase
Staff Contact: Greg Vesta, Chief of Police
Department: Police

TITLE: Approval of Purchase of a Livescan System in an Amount Not to Exceed \$17,380 from iTouch Biometrics

RECOMMENDATION:

Approve a purchase of a Livescan system in an amount not to exceed \$17,380 from iTouch Biometrics.

BACKGROUND:

The Police Department has used Livescan as a means to fingerprint and identify arrestees since 2003. In addition, we provide electronic fingerprinting for all employees of Wood Dale School District #7, Fenton District #100 prior to their employment. We also fingerprint residents who want to review their criminal history through Access and Review from the Illinois Bureau of Identification.

Livescan allows for the rapid identification of prisoners, and the fingerprints are required to be verified through the system prior to any transport to outside jails. In addition, the records of arrest are electronically transmitted into the State and FBI databases.

ANALYSIS:

Our current system was purchased in 2011 through ID Networks. With the upcoming implementation of the countywide DuPage Justice Information System (DuJIS), our current system will be unable to share data with the system.

With the DuJIS system, when patrol is bringing someone in custody to the station, their information from the CAD dispatching system and in-car computers will be preloaded

into the Livescan system for selection and increased efficiency in processing prisoners. The database of available information on subjects from DuJIS will also be available to be implemented into the current arrest record. The data, photograph, and fingerprint information will then be integrated into the records management system available to all agencies in DuPage County with appropriate permissions.

Prisoners who are unable to present bond for release, or are being processed on a warrant or charge that does not allow for release without appearance before a judge will result in their fingerprints being transmitted to DuPage County prior to transport, reducing the duplication of data entry.

The majority of the agencies in DuPage County have transitioned to the iTouch system, and we have timed the replacement of our current system to coincide with the rollout of the new DuJIS system. This new DuJIS system was designed to work with this Livescan system.

Included in the purchase is:

- Livescan Palm & 10-print scanning device
- Booking software that captures demographics, charges & mugshots
- Desktop computer with 22" monitor
- Logitech HD Camera and mugshot capture software
- FBI Certified Lexmark printer for printing fingerprint cards
- Integration with DuJIS system
- On-site installation and training
- 2 year extended warranty

This is budgeted for FY2020, and if the committee agrees with proceeding with the purchase, we will schedule City Council approval for the first meeting in May, in order to have the system installed prior to the June 17 "go-live" date of the DuJIS system.

DOCUMENTS ATTACHED

✓ iTouch Livescan system quote



iTouch BIOMETRICS QUOTE:

TO:

NAME: William Frese
 TITLE: Deputy Chief of Police
 POLICE DEPT: Wood Dale Police Department
 ADDRESS: 404 N Wood Dale Rd.
 SUITE:
 CITY, ST, ZIP: Wood Dale, IL 60191
 PHONE: (630) 787-3810
 EMAIL: wfrese@wooddale.com

DATE:

EXPIRATION DATE:

| Salesperson | Job | Shipping Method | Shipping Terms | Delivery Date | Payment Terms |
|-------------|-----|-----------------|----------------|---------------|---------------|
| GB | | | | | COD |

| Qty | Item # | Description | Unit Price | Line Total |
|------|---------------------------------------|---|------------|-------------|
| 1.00 | Livescan | Palm & 10-Print Livescan Device @ 500 dpi. FBI Certified for Capturing Fingerprints (flat and roll) and Palm Prints (Upper, Lower & Writers). 1st Year Warranty Included. | \$9,000.00 | \$ 9,000.00 |
| 1.00 | Illinois Law Enforcement Applications | Accurate-ID Livescan Software: Configured for Illinois and the FBI. Software Captures Demographics, Charges and Mugshots. Includes 1st Year Support and Maintenance. | INC | INC |
| 1.00 | Illinois Civil Applications | Accurate-ID Livescan Software: Configured for Illinois and the FBI. Software Captures Demographics, Photos and Livescan Device Management. Includes 1st Year Support and Maintenance. | \$1,000.00 | \$ 1,000.00 |
| 1.00 | Computer | Computer: Desktop Computer (16GB Ram, i5 Processor, SSD) with 22" Monitor. 1st. Year Warranty Covered by Hardware Manufacturer. | \$1,500.00 | \$ 1,500.00 |
| 1.00 | Camera | Logitech HD Web Camera and Photo Mugshot Capture Software. | \$500.00 | \$ 500.00 |
| 1.00 | PRINTER | FBI Certified Lexmark Printer with Universal Tray. 1st. Year Warranty Covered by Hardware Manufacturer. | \$1,800.00 | \$ 1,800.00 |

| | | | | |
|-----------|---------------------|--|------------|---------------------|
| 1.00 | RMS/JMS Integration | Integration with the County Hexagon RMS System. | \$1,000.00 | \$ 1,000.00 |
| 1.00 | Installation | On-Site Installation & Training | \$600.00 | \$ 600.00 |
| 1.00 | Ext. Warranty | 2nd Year Extended Warranty on Scanner Including Software Support and Upgrades to Keep the System Current with ISP Specs and Criminal Statutes. | \$1,980.00 | \$ 1,980.00 |
| Subtotal | | | | \$ 17,380.00 |
| Sales Tax | | | | |
| Total | | | | \$ 17,380.00 |

Quotation prepared by: [X Gerry Bornhofen](#)

This is a quotation on the aforementioned goods, subject to the following conditions: [Any or All Applicable Taxes](#)

To accept this quotation, sign here and return: _____

Thank you for choosing iTouch Biometrics!

[1225 East Golf Rd Suite A], [Schaumburg, IL 60173] [P: (847) 706-6789] [F: (630) 912-2111]



PUBLIC WORKS COMMITTEE MINUTES

Committee Date: March 28, 2019
Present: Ald. Catalano, Jakab, Messina, Sorrentino, Susmarski, E. Wesley,
& Woods
Absent: Ald. R. Wesley
Also Present: Mayor Pulice, Treasurer Porch, City Manager Mermuys, Public
Works Director Matt York, Assistant Public Works Director Alan
Lange
Meeting Convened at: 8:02 p.m.

APPROVAL OF THE MINUTES:

The minutes of the March 14, 2019 meeting were approved as presented.

REPORT & RECOMMENDATION

REQUEST FOR RECOMMENDATIONS ON A SIDEWALK COST SHARE PROGRAM FOR RESIDENTS
DOING DRIVEWAY RECONSTRUCTIONS

DISCUSSION:

The City of Wood Dale Public Works Department has always been responsible for the removal and replacement of all sidewalks parallel to the City's Right-of-Way.

On a four year cycle, Public Works Staff inspect every sidewalk to determine if the sidewalk is in need of replacement. The sidewalk ratings are as follows:

- (1) Over a 1 ¼" deflection, severe spalling or cracking, or a substantial piece of sidewalk is missing
- (2) ½" to 1 ¼" deflection, moderate spalling or cracking, or a small piece missing from the sidewalk that will eventually come a hazard but poses no immediate danger
- (3) Superficial defects, but not hazardous
- (4) No defect

On a yearly basis, all 1 Rated sidewalks are removed and replaced at no-cost to the resident.

Staff was asked to look at cost sharing for the residents who are replacing their driveway and want to replace the sidewalk between their main drive and their apron as part of their project. Staff has analyzed several other communities' cost-share programs. They are normally 50/50, but it is due to the fact that they do not replace sidewalk at 100% any other time.

Staff has come up with three different scenarios:

- 1) Continue with Status Quo. If a square needs to be replaced, the City will replace it. If the resident wants to replace as part of their driveway project, it is their responsibility for payment
- 2) If resident requests to have new sidewalk as part of their driveway project, the City can pay a portion (\$50-\$75/square)
- 3) If resident requests to have new sidewalk as part of their driveway project, the City can pay a portion (\$50-\$75/square) only if the square meets our #1 or #2 requirement.

If there is a reimbursement, the City will only pay at the completion of the project once the permit has been fully completed.

After further discussion and the City Council inquired on whether a contractor would have the ability to make use of the sidewalk cost share program if it met the criteria required. Public Works Director, Matt York confirmed that yes the contractor would qualify if the project met the criteria.

Ald. Woods asked if it mattered if the driveway was concrete or asphalt and Public Works Director, Matt York answered no.

VOTE:

Ald. Susmarski made a motion, seconded by Ald. E. Wesley to request for recommendations on a sidewalk cost share program for residents doing driveway reconstructions with the stipulation that IF resident requests to have new sidewalk as part of their driveway project, the City can pay a portion (\$50/square).

A roll call vote was taken with the following results:

Ayes: Ald. Catalano Jakab, Messina, Sorrentino, Susmarski, E. Wesley & Woods



Nays: None
Abstained: None
Motion: Carried

ITEMS TO BE CONSIDERED FOR FUTURE MEETINGS:

- A. ITEMS TO BE CONSIDERED AT FUTURE MEETINGS
 - I. SENIOR GRASS PROGRAM – SPRING
 - II. YARD DRAINAGE NOT FOR PROFIT – SPRING

ADJOURNMENT:

The meeting adjourned at 8:02 p.m.

Minutes taken by Amanda Melone



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 11, 2019
Subject: FY 2019-2022 Beneficial Reuse Contract
Staff Contact: Matthew York, Public Works Director
Department: Public Works

TITLE: Approval of a Contract between the City of Wood Dale and Dahm Enterprises for the FY 2019-2022 Beneficial Reuse Project in a Not to Exceed Amount of \$127,960.00

RECOMMENDATION:

Staff recommendation for Approval of a Contract Between City of Wood Dale and Dahm Enterprises for the FY 2019-2022 Beneficial Reuse Project in a Not to Exceed Amount of \$127,960.00.

BACKGROUND:

The Beneficial Reuse Project provides all required services related to the beneficial reuse of biosolids from the North and South wastewater treatment plants. Bids were opened on March 26, 2019.

There were three sealed bids that were opened. Staff have analyzed the open bids and have recommended Dahm Enterprises in a not to exceed amount of \$127,960.00.

The Estimated Probable Bid Cost based on our most recent unit cost was \$150,000.00. There were three companies that came in less than the Estimated Probable Cost for the project.

ANALYSIS:

There was a tight range of bids from three bidders all under the previous contract unit price.

DOCUMENTS ATTACHED

✓ Bid Tabulation

Bid Opening

Project: Beneficial Reuse of Biosolids

Location: The City of Wood Dale 404 N. Wood Dale Road

Date: March 26, 2019

Time: 10:00 A.M.

| <u>Contractor:</u> | <u>Bid Bond</u> | <u>Amount</u> |
|---------------------------------|------------------------|----------------------|
| 1. Stewart Spreading | Yes | \$146,176.00 |
| 2. Dahm Enterprises, Inc | Yes | \$127,960.00 |
| 3. Synagro Central, LLC | Yes | \$145,599.00 |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |



REQUEST FOR COMMITTEE ACTION

Referred to Committee: April 11, 2019
Subject: Mosquito Contract
Staff Contact: Matthew York, Public Works Director
Department: Public Works

TITLE: Approval of Contract with Clarke for Environmental Mosquito Management for the Next 3 Years at a Cost per Year of \$47,300

RECOMMENDATION:

Staff recommends that the Committee approve the Clarke Environmental Mosquito Management contract for 2019-2021 in an amount not to exceed \$47,300 per year.

BACKGROUND:

The City of Wood Dale has utilized Clarke in the past for Mosquito Management. This annual contractual price is an increase of \$860 per year. There are some changes with the contract that are beneficial to the City. They are as follows:

- The City will be provided 15 Special Event Sprayings. This is an increase from 10 events in the past.

All other portions of the contract will remain the same. Additional City-Wide Sprays will be \$4590 per application.

ANALYSIS:

Staff recommends that we continue with Clarke Mosquito. The project will be budgeted yearly within the annual budget.

DOCUMENTS ATTACHED

- ✓ Clarke Proposal 2019-2021



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for
The 2019-2021 City of Wood Dale
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the City of Wood Dale additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the City of Wood Dale representative and inform him of the impending brood arrival.)
- B. Survey & Mapping
- C. Arbovirus Surveillance:
 - 1. Gravid Trap: Operation of two (2) traps to collect *Culex* mosquitoes. Mosquitoes will be collected, identified to species, and pooled for disease assay. Samples will be tested at Clarke laboratories for West Nile Virus.
 - 2. Clarke New Jersey Light Trap Network: Operation of two (2) traps within the City of Wood Dale to monitor and evaluate adult mosquito activity.
 - 3. Clarke New Jersey Light Trap Network to monitor and evaluate adult mosquito activity.
- D. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: Twelve (12) inspections
 - 1. Three (3) complete inspections of up to 98 sites as outlined by most recent Clarke GIS Survey.
 - 2. Six (6) targeted inspections of up to 25 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Three (3) targeted inspections of up to 15 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 4. Swimming pool (stagnant) inspections of stagnant swimming pools with larval development as requested by City.
 - 5. Inspections of sites called in by residents on the Mosquito Hotline.



- C. Prescription Larval Control will be performed with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Abate®, Natular®, and/or Altosid®.
 - 1. Larval Control: The program provides for treatment of neglected backyard swimming pools to be treated with 30 day residual product for control of mosquito larvae.
 - 2. Larval Control: Stocking of 1,000 mosquito fish (*Gambusia affinis*) for biological control.
 - 3. Catch Basins: One treatment of up to 4,500 catch basins, inlets and manholes using NatularXRT® or an extended residual slow release insecticide for up to 180 day control.
 - 4. Catch Basins: Treatment of up to 50 backyard catch basins called in by residents or municipality using NatularXRT® or an extended residual slow release insecticide for up to 180 day control.

Part IV. Adult Control

- A. Adulticiding in mosquito harborage areas:
 - 1. Truck / ATV Ultra Low Volume (ULV) treatments using Duet ® for up to 15 community special events, including Movies in the Park, National Night Out, and Prairie Fest.
 - 2. Three (3) truck harborage treatments of special route using Duet ®.
 - 3. Barrier treatments of park area to reduce re-infestation using a synthetic pyrethroid insecticide for community special events.
 - 4. Six (6) backpack barrier treatments using a synthetic pyrethroid insecticide of known harborage areas for residual control of adult mosquitoes.
- B. Adulticiding in Residential Areas:
 - 1. Six (6) community-wide truck ULV treatments of up to 76.5 miles of streets using Duet ® or approved alternative pyrethroid insecticide. Any additionally authorized community treatments will be priced at \$4,590.00 per application.
- C. Adulticiding Operational Procedures
 - 1. Notification of community contact.
 - 2. Weather limit monitoring and compliance.
 - 3. Notification of residents on Clarke Call Notification List.
 - 4. ULV particle size evaluation.
 - 5. Insecticide dosage and quality control analysis.

2019-2021 EMM Payment Total Price for Parts I, II, III, IV**

\$47,300.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for
The 2019-2021 City of Wood Dale
Environmental Mosquito Management (EMM) Program**

I. Program Payment Plan: For Parts I, II, III, and IV as specified in the 2019-2021 Professional Services Price Outline, the total for the 2019-2021 program is \$47,300.00. The payments will be due on June 1st, July 1st, August 1st, September 1st, and October 1st according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. Pricing for the 2020 and 2021 program will be held at 2019 rates.

PROGRAM PAYMENT PLAN

| Month | 2019-2021 |
|---------------------------|--------------------|
| June 1 st | \$9,460.00 |
| July 1 st | \$9,460.00 |
| August 1 st | \$9,460.00 |
| September 1 st | \$9,460.00 |
| October 1 st | \$9,460.00 |
| TOTAL | \$47,300.00 |

II. Approved Contract:

For City of Wood Dale:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name: Emily Glasberg Title: Key Accounts Manager Date: April 3, 2019



Proposal

**Clarke Environmental Mosquito Management, Inc.,
Client Authorization for
The 2019-2021 City of Wood Dale
Environmental Mosquito Management (EMM) Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
E-mail: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an
Email address that the invoices should be sent to.****

Contact Person for City of Wood Dale:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for City of Wood Dale:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Emily Glasberg
675 Sidwell Ct. St Charles, IL 60174 or email to eglasberg@clarke.com